



## BOARD OF ADJUSTMENT APPEAL APPLICATION

TOWN OF BELVILLE

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STATE OF NORTH CAROLINA

DATE: \_\_\_\_\_

CASE NO.: \_\_\_\_\_

Completed Application and fee must be submitted by 4:00 p.m. on the 2<sup>nd</sup> Wednesday of the month. Review will be during the Planning Board Meeting the 4<sup>th</sup> Wednesday of the month, unless otherwise noted by the Planning Board.

**Application Fee: \$150.00**

Applicant: _____ Address: _____ _____ <div style="display: flex; justify-content: space-between; width: 100%;"> <span>City</span> <span>State</span> <span>Zip</span> </div> Telephone: _____ Fax: _____ E-Mail: _____	Owner: _____ Address: _____ _____ <div style="display: flex; justify-content: space-between; width: 100%;"> <span>City</span> <span>State</span> <span>Zip</span> </div> Telephone: _____ Fax: _____ E-Mail: _____
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Legal relationship of applicant to property owner: \_\_\_\_\_

\_\_\_\_\_

Property Location: \_\_\_\_\_

Street Address or Intersection

Parcel ID#: \_\_\_\_\_

Lot Size: \_\_\_\_\_

Square Feet: \_\_\_\_\_

Zoning District: \_\_\_\_\_

Procedures for applicant:

Submit two (2) copies (one with original signatures) of the Appeal Application to the Planning Board Chairman by the time and date indicated above.



**BOARD OF ADJUSTMENT APPEAL APPLICATION**  
**TOWN OF BELVILLE**

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STATE OF NORTH CAROLINA

CASE NO. \_\_\_\_\_

DATE: \_\_\_\_\_

**APPEAL FROM AN ACTION OF THE CODE ENFORCEMENT OFFICER  
OR PETITION FOR AN INTERPRETATION OF THE ZONING ORDINANCE**

TO THE TOWN OF BELVILLE BOARD OF ADJUSTMENT:

I, \_\_\_\_\_, hereby appeal to the Board of Adjustment of  
from the following decision from the Code Enforcement Officer:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This adverse decision was made with respect to property located at: \_\_\_\_\_

\_\_\_\_\_

I, \_\_\_\_\_, hereby request an interpretation of:

\_\_\_\_\_ the Zoning Map

\_\_\_\_\_ the following section(s) of the text of the ordinance: \_\_\_\_\_

\_\_\_\_\_

STATEMENT OF PETITIONER: (In the space provided below, or on separate sheet of paper, present your interpretation of the ordinance provisions in question and state what reasons you have for believing that your interpretation is the correct one. In addition, state what facts you are prepared to prove to the Board of Adjustment that should lead the Board to conclude that the decision of the Code Enforcement Officer was erroneous).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**BOARD OF ADJUSTMENT APPEAL APPLICATION**  
TOWN OF BELVILLE

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I certify that all the information presented by me in this application is accurate to the best of my knowledge, information and belief.

\_\_\_\_\_  
Signature of Petitioner

**STATEMENT BY THE CODE ENFORCEMENT OFFICER:**

- (1) The Code Enforcement Officer believes that the Ordinance sections in question should be interpreted as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- (2) The reasons for the above stated interpretation are as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- (3) Based upon this interpretation or the ordinance, Petitioner was \_\_\_\_\_ a permit. For the following reasons, and based upon the following facts which the Code Enforcement Officer is prepared to demonstrate to the Board, that his/her decision should be upheld: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that all the information presented by me in this application is accurate to the best of my knowledge, information and belief.

\_\_\_\_\_  
Signature of Code Enforcement Officer

\_\_\_\_\_  
Date