



Application # _____
Date Received: _____
Date of Action: _____
Approved _____ Deny _____

**TOWN OF BELVILLE
APPLICATION for VARIANCE
PLANNING BOARD**

Note: Please obtain a Public Notice sign from the Code Enforcement Officer upon application.

<p>Applicant:</p> <p>Name: _____</p> <p>Telephone: _____ Fax: _____</p> <p>Mailing Address: _____</p> <p>Street/PO Box # _____</p> <p>City _____ State _____ Zip _____</p> <p>Signature: _____</p>	<p>Property Owner:</p> <p>Name: _____</p> <p>Telephone: _____ Fax: _____</p> <p>Mailing Address: _____</p> <p>Street/PO Box # _____</p> <p>City _____ State _____ Zip _____</p> <p>Signature: _____</p>
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<p>Description of Property under consideration:</p> <p>Street Address: _____</p> <p>Parcel ID #: _____</p> <p>Current Zoning: _____</p>	<p>Specific Variance(s) requested: _____</p> <p>_____</p> <p>Town Code Section(s) from which the variance(s) is requested:</p> <p>_____</p> <p>_____</p>
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<p>Please submit the following items to complete your application. Note: To meet public notice requirements, the application must be complete by the submittal deadline. See the Town Clerk for that date.</p>
<p>1. A written narrative indicating how your proposal meets the following criteria for granting a Variance: (Note: It is the Applicant's responsibility to demonstrate compliance with these criteria.)</p> <p>a. What extraordinary and exceptional conditions pertain to the peculiar piece of property?</p> <p>b. Do these conditions apply generally to other property in the vicinity?</p> <p>c. Because of these conditions, how does the application of the ordinance to the particular piece of property effectively prohibit or unreasonably restrict the utilization of the property?</p> <p>d. How will granting the variance not be of substantial detriment to adjacent property or to the public good, and how will the character of the district not be harmed by the granting of the variance?</p>
<p>2. A scaled drawing of the property which shows: (a) property lines and existing buildings and other site improvements, (b) the extent of the proposed variance(s) on the property, (c) the nearest buildings on adjacent lots, and (d) any topographic or other features which you consider to be extraordinary and exceptional conditions.</p>
<p>3. A filing fee of \$150.00, made payable to Town of Belville.</p>
<p>4. Obtain a Public Notice sign and posting instructions from the Code Enforcement Officer.</p>